



# Peterston-super-Ely Community Council

## Cyngor Cymuned a Llanbedr-y-Fro

Minutes of the Council Meeting held at 7.30pm on the 10<sup>th</sup> of March 2025.

Present: Councillors: CHAIR A Phillips, S Armitage, D Cross, JDrysdale, S Firth, D Moody Jones and H Potter

Also present: Clerk, Val Harvey

Agenda Item	Discussion points	Action	Person/ dates
24/210 Apologies for Absence	Cllr D Meir (Illness)		
24/211 Declarations of Interest	No declarations of interest were received.	None Received	
24/212 Members of the public invited to speak	<p>No members of the public were present.</p> <p><b>Andrew and Oliver</b> from South Wales River Trust gave an update on the Reprieve project, which is due to end at the end of February 2025. They reported that the key targets of the project have been achieved, namely:</p> <ul style="list-style-type: none"><li>- 31000m sq of fencing has been erected to create a habitat that reduces grazing erosion</li><li>- The planting target of 1300 trees has been achieved.</li><li>- Community involvement has been extensive. 127 volunteers have been involved in the project and 1000 people have attended project events.</li><li>- Surveys conducted as part of the project revealed the presence of mink and otters around PSE.</li><li>- An "Interpretation Board" has been erected in PSE</li><li>- Japanese Knotwood has been treated in various locations within PSE.</li></ul> <p>They reported that they had received fantastic cooperation from local landowners around PSE, which they really appreciated.</p> <p>They mentioned that Renshaw's have a Community Project Fund if PSECC are looking for funds for community projects.</p>	Write article once project information received from Oliver	Cllr Firth (March)

Signed (Chair):

Date

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	<p>SW River Trust are working on setting up a new 3 year project, funded by the Heritage Lottery and ending in 2028, which will focus on using a survey compiled by Tonyrefail Comprehensive in 1976 as a basis for conducting a biological survey amongst other things analysing water quality in the river. The project will repeat the 1976 survey and will include Tonyrefail School, Cardiff West Community School, Cardiff University and local communities.</p> <p>It was agreed that the CC would include an article giving an update on the Project in the Community magazine along, once it has been confirmed, details of the new project,</p> <p>Andy and Oliver left the meeting at 20.15pm.</p>		
<b>24/213 Vale of Glamorgan Councilor Report</b>	<p>Cllr Michael Morgan sent his apologies as he was unable to attend the meeting as it clashed with Vale Council meeting. Written report to follow.</p>	Distribute report when received.	Clerk (March)
<b>24/214 To approve Minutes of the meeting held on 10<sup>th</sup> February 2025 and review matters arising</b>	<p>It was <b>AGREED</b> that the minutes of the February 2025 meeting be re-distributed as some Councillors had not been able to access the documents due to IT issues.</p> <p>The chair signed the minutes for January 2025.</p>	Re-issue February Minutes	Clerk (March)
<b>24/215 Correspondence received from Vale of Glamorgan</b>	<p>Correspondence received from the Vale of Glamorgan was noted.</p> <p>It was agreed that emails received by Clerk would be grouped into the following categories:</p> <ul style="list-style-type: none"> <li>- Consultation : to be distributed to all councillors immediately on receipt</li> <li>- Grants : to be distributed to all councillors immediately on receipt</li> <li>- Information Only – to be placed on shared One Drive</li> <li>- Road Closures to be distributed to all councillors immediately on receipt</li> </ul> <p>Copies of all emails will be placed on shared One Drive but will have “EM” after reference number to indicate that they have been individually distributed.</p>	Update directory structure and create accessible shared drive	Clerk (March)

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<b>24/216</b> <b>Correspondence received Planning Applications</b>	<p>No objections were raised to the following applications:</p> <ul style="list-style-type: none"> <li>• 2025/00156/FUL – Y Berllan</li> <li>• 025/00179/FUL – The Coach House</li> </ul> <p>Planning App 2024/00032/FUL The Croft Ffordd Yr Eglwys – Online enforcement objection for PROW and letter with photos sent to Planning Department by the Clerk on 27.01.25. No response has been received to Clerk's letter or in response to Minute 24/182 and 24/187 – The Croft</p> <p>A discussion took place regarding notifying public of local planning applications. It was agreed that the CC Website would be updated to include a link to the planning and road closure websites</p>	<p>Planning Dept to be chased.</p> <p>Update CC Website</p>	<p>Clerk (March)</p> <p>Cllr Drysdale (March)</p>
<b>24/217</b> <b>Correspondence received One Voice Wales</b>	<p>Correspondence received from One Voice Wales since the last meeting was noted.</p> <p>It was noted that PSECC Membership of OVW is due to expire on 30.3.25</p>	<p>Investigate cost of renewing OVW m/ship</p>	<p>Clerk (March)</p>
<b>24/218</b> <b>Correspondence received from Members of the Public</b>	<p>No correspondence received.</p> <p>It was <b>agreed</b> that burial plot Q14N should be charged resident rates as the family have lived in the local area for generations.</p>		
<b>24/219</b> <b>Neighbourhood Police Report</b>	<p>Correspondence received from the Police was noted.</p> <p>a) February Crime Figures</p> <p>01/02 – Clawddcoch – anti-social behaviour – vehicular ASB, no suspects identified.</p> <p>Cllr Armitage reported that the Police had been given the Registration number and description of the vehicle, but report says that no suspects were identified.</p>	<p>Obtain explanation as to why Police were unable to locate car / suspect.</p> <p>Invite Police to next CC Meeting to explain their policies and priorities.</p>	<p>Clerk (March)</p>

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<b>24/220 Correspondence received from Other Bodies</b>	<p>Correspondence received from other bodies since the last meeting was noted. Cllr Drysdale confirmed that no grants were applicable to PSECC.</p> <ul style="list-style-type: none"> <li>Survey regarding allotments completed by Cllr Drysdale.</li> </ul>		
<b>24/221 Councillor Reports</b>	<p><b>a) Update on Highways Issues (Cllr Firth)</b></p> <ul style="list-style-type: none"> <li>The action to clear the aggregate is still outstanding</li> <li>Fencing and Raised Pavements – two are still outstanding. Last chased on 19.2.25</li> <li>Network Rail – Clearing has been completed by PSECC.</li> <li>Hedges are being monitored. All Councillors to inform Cllr Firth if any need maintaining</li> <li>It was reported that the “low clearance” signs near the railway bridge are felt to be inadequate. It has been agreed that the missing sign will be replaced and issue regarding other signage is being monitored</li> <li>The flooding issue with Logwood was last chased on the 6.3.25 and is still “under discussion”. Cllr Armitage gave an update on proposals to eliminate flooding in the Logwood. It was <b>noted</b> that it is believed that the problem is due to the pipes under the road collapsing, so a CCTV survey of the pipes is being conducted.</li> <li>A number of trees have fallen down by the river and an email was sent reporting the problem on 10.3.25</li> <li>The trees that have been cut down near the river are messy and likely to cause flooding in heavy rain. Email sent on 10.3.25</li> <li>It was reported that the potholes in the Logwood are being repaired but that the Council only deal with potholes over 40mm immediately so the potholes in other areas are being monitored.</li> <li>Still waiting for a decision regarding flashing signs?</li> </ul> <p><b>b) Update on Maintenance Issues (Cllr Phillips)</b></p> <ul style="list-style-type: none"> <li>It was agreed that a rate of £150 per day for maintenance is acceptable.</li> <li>The church wall, from stile to lynch gate, is being repaired this week. Concern was raised about other areas so it was agreed that Cllr Potter and Cllr Drysdale will send photos of other gaps and repointing concerns.</li> <li>A quote for a new Churchyard Noticeboard sign is being obtained. A discussion as to who owns the Noticeboard took place. It was clarified that PSECC own the actual</li> </ul>	<p>Send photos of concerns</p>	<p>Chair (March)</p> <p>Cllr Potter &amp; Cllr Drysdale</p>



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24/222 Finance	(a) The Payment Schedule for February 2025 was AGREED.																																																											
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	TOTAL PAYMENTS: £14681.38																																																											
	b) The Bank Reconciliation for February 2025 was agreed and signed by the Chair and Deputy Chair																																																											
	c) Allotment Fees 2024-2025 - It was noted that the invoices for upcoming 2025-2026 fees for payment by 1 <sup>st</sup> April 2025 were issued on 27.2.25.		Chase payments	Clerk (March)																																																								
	24/223 Update on prior actions	(a) It was <b>agreed</b> that First Aid Training be added to the Training Plan.		Clerk (March)																																																								
		(b) The list of actions from previous meetings is now available on spreadsheet for members to check and action.	All members to advise on updates for these actions	All (March)																																																								

Signed (Chair):

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<b>24/224</b> <b>Dates of Next</b> <b>Council Meeting</b>	To note the next meeting will take place on <b>14<sup>th</sup> April</b> 2025 at 7.30pm		

The meeting closed at 21.00 pm

Signed (Chair):

Date